



KENTUCKY BOARD OF HOME INSPECTORS

P.O. Box 1360, Frankfort, Kentucky 40602 or
911 Leawood Drive, Frankfort, Kentucky 40601
(502) 564-3296
<http://bhi.ky.gov>
KBHI-6

APPLICATION FOR LICENSURE REINSTATEMENT

INSTRUCTIONS

1. Type or print legibly and complete this application in its entirety.
2. All supporting material shall be submitted with a nonrefundable renewal fee of **\$250** per year for each year of licensure and a nonrefundable late fee of **\$500.00** and shall be paid by check or money order, made payable to the **Kentucky State Treasurer**.
3. Reference and comply with KRS 198B.722 and 815 KAR 6:010, Section 4.
4. Photo required – passport quality, color, 2-inch x 2-inch. Do *not* staple or adhere to the application.
5. This completed application may be submitted to the Kentucky Board of Home Inspectors either by mail to P.O. Box 1360, Frankfort, KY 40602 or by delivery to 911 Leawood Drive, Frankfort, Kentucky 40601.

APPLICANT INFORMATION

Last Name				First Name		Middle Initial		Social Security Number	
Current Address									
City			County			State		Zip Code	
Business Name									
Business Address (street, city, zip code)									
Work Telephone No.			Home Telephone No.			Cell Telephone No.			
Email Address						License Number			
In the last 5 years, have you lived in any state other than Kentucky? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, submit a background check from <u>each</u> state where you have resided in the past 5 years.									



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CONTINUING EDUCATION

Each licensee shall obtain a minimum of 14 hours per year, or 28 hours for a two year licensure renewal, including the following:

1. Two (2) hours of manufactured housing (per 2-year license cycle) required in person, *not* online.
2. Three (3) hours of Kentucky laws and regulations (per 2-year license cycle) required in person, *not* online.
3. Three (3) hours of report writing (per 2-year license cycle) required in person, *not* online.
4. Other Board-approved courses, as needed, to fulfill the required amount of education hours for your licensure period.

Please list your continuing education hours obtained below.
Submit copies of your certificates of completion with your application.

Course Name	Provider Name and Number	Dates of Course	Hours Earned

Total CE hours earned within the licensure period: _____

OTHER STATE LICENSURE / CERTIFICATION / REGISTRATION / PERMIT

Do you hold, or have you ever held, a license/certificate/registration/permit to practice or perform any regulated profession by a state or local licensing board?

☐ Yes ☐ No (If yes, list all state or local licenses below, including Kentucky)

Type of License/Certificate/Registration/Permit	State/Local	License Number	Date Issued	Status
1.				
2.				
3.				
4.				
5.				

Please check the following and if your answer is yes, provide complete details on separate paper:

1. Has disciplinary action ever been taken regarding any license, registration, certificate, or permit that you hold or have held? ☐ Yes ☐ No
2. Have you ever been convicted of, plead guilty under the Alford plea or nolo contendere to any misdemeanor or felony? ☐ Yes ☐ No



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CERTIFICATE OF INSURANCE

NOTE: Attach an original copy of certificate of insurance

Name of Insurance Provider:

Telephone Number:

Policy Number:

STANDARDS OF PRACTICE

☐ I will use the most current edition of the selected standard of practice to perform home inspections.

☐

American Society of Home Inspectors (ASHI)

☐

National Association of Home Inspectors (NAHI)

☐

Inter National Association of Certified Home Inspectors (InterNACHI)

HOME INSPECTION REPORT

NOTE: A complete home inspection report that has been performed within the last twelve (12) months is required.

☐

I have attached a copy of a complete home inspection report for the client listed below:

Client Name

Property Address

Client Phone No.

Date of Inspection

REQUIRED SUPPORTING MATERIAL

- Copies of completion certificates from Board approved continuing education course providers.
- Certificate of Insurance which documents liability coverage of at least Two Hundred Fifty Thousand Dollars (\$250,000), and lists the certificate holder as the Kentucky Board of Home Inspectors, 911 Leawood Drive Frankfort, KY 40601.
- **Kentucky State Police** Background check:
 - Current Kentucky residents submit a recent **Kentucky State Police** Background check.
 - Out-of-state residents submit a criminal background check from the state in which you live **AND** a recent **Kentucky State Police** Background check.
 - All applicants submit a background check from each state where you have resided in the past 5 years **AND** a recent **Kentucky State Police** Background check.
- Photo required – passport quality, color, 2-inch x 2-inch. Do *not* staple or adhere to the application.
- Copy of a complete home inspection report that has been performed within the last twelve (12) months.

APPLICANT AFFIRMATION

____ (Initial) I am not in default of any student loans backed by the KHEAA (Kentucky Higher Education Assistance Authority). I understand that if I am in default of any student loans backed by the KHEAA, I cannot receive a Kentucky Home Inspector License at this time.

I hereby swear or affirm, under the penalties of perjury, that the statements made in this application are true, complete and correct. That all required documentation is attached. I further authorize the Kentucky Board of Home Inspectors to investigate and confirm the information submitted in this application.

Signature of Applicant

Date